



CENTER FOR  
VETERANS  
RESEARCH AND  
EDUCATION

# DISBURSEMENT AUTHORIZATION

PRINT ON GOLD

PAYABLE TO		DATE	
AMOUNT REQUESTED		ACCOUNT NUMBER	
ACCOUNT MANAGER		ACCOUNT NAME	
CONTACT PERSON		CONTACT PHONE	VA MAILING ADDRESS
REVELANCE TO VA MISSION (ATTACH <b>ORIGINAL</b> SUPPORTING DOCUMENTATION):			
WHEN CHECK IS PROCESSED (CHOOSE ONE)		ENTER PAYEE'S ADDRESS IF CHECK IS TO BE MAILED	
<input type="checkbox"/> Mail to Payee (enter address at right)			
<input type="checkbox"/> Call for pickup (NAME & EXTENSION)			
<input type="checkbox"/> Mail to Department (VA MAIL STOP)			
<input type="checkbox"/> Other (SPECIFY)			
ADDITIONAL INSTRUCTIONS			

|| \_\_\_\_\_  
SIGNATURE OF REQUESTOR

X || \_\_\_\_\_  
SIGNATURE OF PRINCIPAL INVESTIGATOR

\_\_\_\_\_||  
CVRE APPROVAL

OFFICE USE ONLY				CHECK DATE
ACCOUNTING FEES	CONFERENCES EXPENSE	EQUIPMENT RENTAL EXPENSE	LEGAL FEES	CHECK NUMBER
ANIMAL BOARD CHARGES	CONSULTANTS	EQUIPMENT PURCHASE	LOCAL MEETINGS EXPENSE	
BOOKS	CONTRACT PAYMENT	GENERAL OPERATING SUPPLIES	MAINTENANCE EXPENSE	
COMPUTER EQUIPMENT	DUES AND SUBSCRIPTIONS	GRANT AND ALLOCATION EXPENSE	POSTAGE AND SHIPPING	
COMPUTER SOFTWARE	EDUCATION EXPENSE	HONORARIA	RESEARCH SUBJECT PAYMENTS	
COMPUTER SUPPLIES	EDUCATION TRAVEL EXPENSE	LAB SERVICES	RESEARCH TRAVEL EXPENSE	
		LAB SUPPLIES	TELEPHONE	